

**නාගරික සංවර්ධන, ඉදිකිරීම් සහ නිවාස අමාත්‍යාංශය**  
**நகர அபிவிருத்தி, நிர்மாணிப்பு மற்றும் வீடமைப்பு அமைச்சு**  
**MINISTRY OF URBAN DEVELOPMENT, CONSTRUCTION AND HOUSING**

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 தொலைபேசி  
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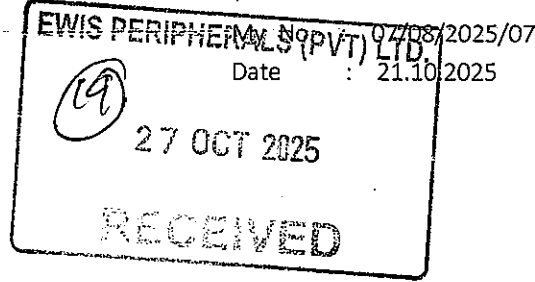


**නාගරික සංවර්ධන අධිකාරිය**  
**நகர அபிவிருத்தி அதிகாரசபை**  
**Urban Development Authority**

6, 7 සහ 9 වන මහල, සෙත්තිරිපාය, බත්තරමුල්ල  
 6, 7 மற்றும் 9 ஆம் மாடிகள், செத்திரிபாய், பத்தரமுல்லை  
 6, 7 & 9<sup>th</sup> Floors, Sethsiripaya, Battaramulla

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 142, Galle Road,  
 Colombo 03  
 T.7520520 /2496000  
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Dear Sir / Madam,

**REQUEST FOR A QUOTATION FOR LEXMARK TONER & INK-CARTRIDGES**

This Authority wishes to receive a Quotation from your organization for the below mentioned items.  
 (Ex-Stocks)

No.	Description of item	Yield	Qty. (Nos.)
01.	Lexmark E120 Toner		03
02.	Lexmark E230 Toner		02
03.	Lexmark B2236 DW Toner		15
04.	Lexmark E260 Toner		03
05.	Lexmark MS 310 Black Toner		30

Quotations should be addressed to the Deputy Director (Supplies), Urban Development Authority, Finance Division, 6<sup>th</sup> Floor, "Sethsiripaya", Battaramulla to reach him on or before 10.15 a.m. On 24<sup>th</sup> of October 2025 by Registered Post or hand delivered to the address mentioned above by mentioning about all the Tax liabilities and together with a copy of the letter you have appointed as Sole Agent / Authorized Dealer or Distributor in Sri Lanka for Above Product.

\*\*\*Please submit a technical report of the item with your quotation.

The delivery should be made immediately after receiving the official purchase order, to the UDA Stores at 6<sup>th</sup> Floor, "Sethsiripaya", Battaramulla with original invoice. The settlement of payment and the validity of the offer will have to cover at least 30 days.

Yours faithfully,

Deputy Director (Finance)  
 Urban Development Authority